

**MAC Choir Booster Club Board Agenda Minutes**

Meeting February 5, 2020 All booster officers but Treasurer present; other attendees on sign- in sheet.

Solo and Ensemble (Feb 22)

* Sign Up Genius reviewed, changes requested by attendees
* No concessions this year but complementary bottled water will be offered in the gym
* Signage update needed to indicate gym instead of the cafeteria
* Lunch is scheduled from 12:30 – 1:30; no volunteers will be needed during that time
* All participants not actively auditioning will be directed to the cafeteria
* Suzie will be picking up the lunch
* Dana to arrive for morning set-up and stay until lunch; will return for clean-up
* SUG to be sent Friday, Feb 7

Budget Report

* Unable to have full report at this time
* Request made for breakdown of Cabaret monies
  + Money spent on XXX (flowers, tshirts, etc)
  + Money made on XXX
  + Spreadsheet requested

No-Hassle Fundraiser:

* “Pass the Hat” will be done at Pre-UIL Concert on 2/25 in the MAC
* Students will be on stage to make the plea; script to be provided to them (Zion, Abby L?)
* Hats needed – 3-6 top hats or another similar container
* Blanca, Suzie, Ronda to pass hats around
* Suzie to bring swipers; Becca to man table in lobby
* Dana and Becca to count funds afterward; money collected to be placed in lock box in Choir Room
* Funds to be collected as donations via Ludus (with different levels of sponsorship? – mentioned last meeting but not discussed this time)
* Suzie to set up Ludus to allow online donations
* Promote on Charms the week before Solo & Ensemble in combo with final push asking for S&E volunteers

Banquet (May 17, AISD PAC):

* Catering suggestion – Michael Ward (The Artisan?)
* Need meat, vegetarian (vegan?) and gluten free options
* Tip to be rolled into initial cost – not paid at event – and will be called “service charge”
* Dessert still undetermined
* Caterer to be determined by next meeting – March 11
* Mara has backdrop ready
* Becca reserved multipurpose room in addition to main room at PAC
  + Food in extra room?
  + Extra seating?
* Performance space to be arranged in the center side of the room, if possible
* Becca and Mara to meet at PAC to review space
* Becca to confirm if A/V (mics, screens, amps, etc.) provided by PAC
* Need to confirm if we have enough tablecloths – Suzie to get supply from Stephany
* Beverages (tea, lemonade, water) to be paid for with Booster funds; Connie Ryan to pick up
* Expecting 175-200 people – will cut off ticket sales if necessary to comply with fire marshal requirements
* Tickets $15 and will be sold on Ludus – if hardship, please let us know
* Need volunteers for set-up and clean-up

Senior Blankets:

* Blanca suggests bulk order from vendor near Terra Toys who would store them from year to year. Cost undetermined
* Ronda also looking for possibilities
* Looking for price point between $25-30
* Dana contacted It Had to Be Sew with inquiries about file type needed for production; trying to use personalized files set up by Stephany last year
* Blankets need to be decided by next meeting – March 11

Misc:

* Ms. Kashdan needs four risers put together after school one afternoon. Volunteers needed.
* Dana to send out Charms request for 2-4 volunteers